



Customer Retro-Commissioning Program Application

Avista's Retro-Commissioning Program ("Program") is intended to implement low cost/no cost, quick fix, cost effective energy efficiency measures ("Measures") in qualifying customers' buildings ("Buildings") located in Avista's service territory. To qualify for the Program Applicant's Building must:

- Have Avista electric service, or Avista electric and natural gas service for its main heating source (natural gas only buildings do not qualify);
- Have 50,000 square feet or more of conditioned space;
- Have an Energy Management System ("EMS") controlling the building;
- Be older than 5 years;
- Have an Energy Use Index ("EUI") greater than 100% of normal according to Avista's EUI calculator;
- Have a minimum average occupancy rate of not less than 50% over previous two years;
- Have not received retro-commissioning services previously from Avista.

Business Information

BUSINESS NAME _____		ELECTRIC ACCOUNT NUMBER _____	CONTACT PHONE NUMBER _____
APPLICANT NAME _____	ADDRESS _____	CITY, STATE ZIP _____	
MAILING ADDRESS (IF DIFFERENT FROM SERVICE ADDRESS) _____	ADDRESS _____	CITY, STATE ZIP _____	

Building Type

_____ OFFICE _____ GROCERY _____ RETAIL _____ INDUSTRIAL _____ EDUCATION _____ LODGING _____ OTHER _____
(If the Building has mixed-use space, please indicate the percentage in each category)

IF YOU SELECTED OTHER, PLEASE EXPLAIN _____

Building Information

YEAR OF CONSTRUCTION _____	NUMBER OF FLOORS _____	TOTAL FLOOR AREA SQUARE FEET _____	TOTAL CONDITIONED AREA SQUARE FEET _____
% CURRENTLY OCCUPIED _____	OCCUPANCY PERCENTAGE IN LAST TWO (2) YEARS _____	PRIMARY HEATING FUEL _____	TYPE OF EMS SYSTEM _____

HOW DID YOU HEAR ABOUT AVISTA'S RETRO-COMMISSIONING PROGRAM? (PLEASE CHECK ALL THAT APPLY)

- Avista Account Executive or Engineer
 Commissioning Agent
 Avista Website
 Trade Publication
 Other

If Avista determines (in its sole discretion) that the Building qualifies under the Program, Avista will send written confirmation to Applicant and a Customer Retro-Commissioning Program Agreement ("Customer Agreement"). Upon receipt of the signed Customer Agreement, a qualified building study and invoice, Avista will send an Incentive Payment equal to \$0.10 per square foot of conditioned floor space in the Building to Applicant together with an executed copy of the Customer Agreement.

PLEASE NOTE: Applicant will be responsible for contracting with a qualified retro-commissioning agent ("Qualified Agent") to identify and implement qualifying Measures.

Return application to:

Avista Utilities, Energy Solutions MSC-15
P.O. Box 3727 Spokane, WA 99220-3727
Or fax to **509-777-5128**

If you have questions please call your Avista Account Executive or Mike Dillon at 509-495-4260 or Greta Zink at 509-495-4793.